

Addendum A – Certificate Checklist

Checklist	Yes	No
Does the certificate contain a certificate number or reference and a statement that it remains the property of the notified body?		
Does the certificate clearly contain the notified body's name and number (4 digits – i.e. 0123)?		
Does the certificate include a signature/name of individual certifying the product on behalf of the notified body?		
If CE Marked is the notified body from within the EU? There are few Non-EU notified bodies, so please exercise caution		
IF UKCA or UKNI Marked is the Approved Body from within the UK? There are currently no Approved Body's based outside of the UK		
Does the certificate show a date of issue and a date of expiry (will be maximum of 5 years from the date of issue)?		
Does the certificate state that the PPE certified is in accordance with PPE Regulation (EU) 2016/425 (for CE), Regulation 2016/425 on Personal Protective Equipment as brought amended to apply in Great Britain(for England, Scotland and Wales) Regulation (EU) 2016/425 on Personal Protective Equipment for Northern Ireland?		
Does the certificate include the full name and address of the Manufacturer?		
Does the certificate contain a clear description of the product(s) certified, including model references, specifications and test report references?		
Does the certificate include a full list of the terms and conditions (often provided as an additional page or a link to a webpage)?		
Are there any indications that the certificate has been tampered with (different fonts, font sizes, colour changes etc.)?		